DURHAM REGIONAL POLICE SERVICES BOARD

BOARD MINUTES

February 28, 2019

08:30h

Present:
Kevin Ashe, Chair
Bobbie Drew, Vice Chair
Garry Cubitt, Member
John Henry, Member
Karen Fisher, Member
Rose Rockbrune, Member
Paul Martin, Chief of Police
Dean Bertrim, Deputy Chief
Todd Rollauer, Deputy Chief
Stan MacLellan, Chief Administrative Officer
Bill Clancy, Executive Director
Anita Longo, Executive Assistant

PUBLIC

Call to Order/Declarations of Interest

Mr. John Henry declared a conflict of interest with item 13b) on the agenda being the Regional Chair's Classic in Memory of Roger Anderson and did not participate in the discussion.

Presentations

A presentation to former Board Members, Mr. Bill McLean and Mr. Stindar Lal was made by Chair Kevin Ashe to formally recognize their dedication and important contributions to the Board.

Justice of the Peace Robert Boychyn was in attendance for two new members of the Board to take their Oaths. Garry Cubitt and Karen Fisher, were sworn in as new members.

Chair Ashe congratulated Inspector Townley on his retirement and wished him all the best in his retirement and thanked him for his years of service and dedication.

Vidal Chavannes presented to the Board Police Education and Innovation Centre (PEIC) updates.

Moved by: Rose Rockbrune Seconded by: Bobbie Drew
"THAT the PEIC Update Presentation be received for information."
Carried. M046-19

Adoption of Minutes

Moved by: Rose Rockbrune Seconded by: Bobbie Drew
"THAT the minutes of the regular meeting of the Board held on January 22, 2019 be approved."
Carried. M047-19

Chair's Monthly Brief

Moved by: Rose Rockbrune Seconded by: John Henry
"THAT the Public Chair's Monthly Brief be received for information."
Carried. M048-19

Monitoring Reports

The By-Law – Administration of the Complaint System was discussed by the Board. Chair Ashe inquired about the significant increase of 36% in public complaints from 2017 to 2018. Deputy Chief Bertrim indicated that while the increase in 2018 is large, the rise is partially explained by the unusually lower number of complaints in 2017. Chief Martin wanted to put in context that 43 complaints of all the calls handled by the DRPS is a very small number.

Moved by: Garry Cubitt Seconded by: Rose Rockbrune
"THAT the Board receives for information the review of Investigations conducted by the Professional Standards Unit from January 1st to December 31st, 2018."
Carried. M049-19

Moved by: Karen Fisher Seconded by: Rose Rockbrune
"THAT the Board finds that all provisions of the Community Diversity, Equity and Inclusion Policy have been complied with."
Carried. M050-19

The Collection of Identifying Information in Certain Circumstances Prohibition and Duties annual monitoring report was reviewed by the Board. Chair Ashe inquired about

what is being done for the one area of non-compliance. Inspector Bawden stated that ongoing refresher training will be provided to members on the Regulation next week.

Moved by: Bobbie Drew Seconded by: Karen Fisher
"THAT the Board receives the Collection of Identifying Information in Certain Circumstances Prohibition and Duties annual monitoring report."
Carried. M051-19

The Influences on Staff Deployment report was discussed by the Board. Chair Ashe commented on increasing numbers of not deployable members. Chief Martin stated that the Service continues to place significant emphasis on member health and wellness through programming and are trying to do everything possible to get staff back to work. Mr. Cubitt praised the Service for their investment in the mental wellbeing of employees in what is a very difficult and demanding job.

Moved by: Karen Fisher Seconded by: Bobbie Drew
"THAT the Board receives the Influences on Staff Deployment report for information."
Carried. M052-19

Consent Items

Moved by: Rose Rockbrune Seconded by: John Henry
"THAT the Human Resources Update be received by the Board."
Carried. M053-19

Chief's Update

Chief Martin provided an operational update on major initiatives and incidents addressed by the Service from the last Board meeting over the last month. Chief Martin welcomed the new Board Members and looks forward to working together for years to come.

Moved by: Rose Rockbrune Seconded by: Bobbie Drew
"THAT the Chief, Deputy Chiefs monthly update reports be received for information."
Carried. M054-19

New Business

Moved by: Garry Cubitt Seconded by: Karen Fisher
"THAT the Board confirm its Board Committee Memberships for 2019; and

THAT the Board approve Kevin Ashe, Bobbie Drew, John Henry and Rose Rockbrune on its Human Resourses Committee; and

THAT the Board approve Kevin Ashe, Bobbie Drew, Karen Fisher, Garry Cubitt and Rose Rockbrune on its Finance Committee; and

THAT the Board approve Kevin Ashe, Garry Cubitt, Karen Fisher and John Henry on its Strategic Planning & Policy Committee."
Carried. M055-19

Moved by: Rose Rockbrune Seconded by: Karen Fisher
"THAT the Durham Collision Reporting Centre Report be received for information."
Carried. M056-19

Bill Clancy advised the Board that we set aside May 1st for the offsite Board meeting and suggested agenda items are included in the report for the Board's consideration. He confirmed that with the Board's concurrence, the agenda will be finalized to prepare the necessary reports and presentations to ensure effective discussion. The agenda will be published on the Board's website.

Moved by: Rose Rockbrune Seconded by: Bobbie Drew
"THAT the Board approve the agenda items for the upcoming one-day offsite meeting on May 1st, 2019."
Carried. M057-19

Bill Clancy stated the current process for conducting Board Meetings is entirely paper based, and therefore is labour intensive and cumbersome. He stated with the support of the Service's IT unit, the proposal is that the Board migrate to digital platform for the distribution of documents and although this may involve some upfront costs, in particular, the purchase of the necessary equipment and software licenses, in the long term this would be expected to generate greater efficiency. Ms. Fisher inquired if there will be the opportunity to collaborate as a group. Ms. Robson confirmed this is enabled by the software. Mr. Cubitt inquired if it would be possible to make notes using the program. Ms. Robson confirmed again that this is possible. Mr. Clancy suggested that training can perhaps take place at our Offsite Meeting.

Moved by: Karen Fisher Seconded by: Garry Cubitt
"THAT the Board approve to move to a digital documentation for board meeting; and

THAT the Board will commence the process to transition to digital documentation in its Board meetings."
Carried. M058-19

The 2019 Final Budget was discussed by the Board. Ms. Drew congratulated the Service to revise the budget to meet the Region's guideline at 3.99%. Mr. Cubitt inquired about how much the Budget would increase if it were to be based on the average per capita

costs of our comparators. Mr. le Riche stated this information can be brought back to the Board. As well Mr. Cubitt requested to bring back information on demographic and how Durham will support the increased population growth of Durham. Ms. Fisher stated there are many objectives and if a dashboard could be created that includes KPIs around each objective. Mr. Clancy confirmed that a dashboard does not exist, however it could be included as part of our 2020 Business Plan.

Moved by: Garry Cubitt Seconded by: Rose Rockbrune
"THAT the Board receive the 2019 Final Budget Overview Report; and

THAT the Board approves the budget as submitted at the Regional guideline level of $206.65 million."
Carried. M059-19

Moved by: Bobbie Drew Seconded by: Karen Fisher
"THAT the Demographic Breakdown of recruits hired in December 2018 be received for information."
Carried. M060-19

Calendar of Events

Moved by: Bobbie Drew Seconded by: Karen Fisher
"THAT the 2019 Calendar of Events be received for information."
Carried. M061-19

Follow Up Action Items

Moved by: Bobbie Drew Seconded by: Karen Fisher
"THAT the Public Follow Up Action Items Log of Incomplete Items be approved."
Carried. M062-19

Donations

Moved by: Rose Rockbrune Seconded by: Karen Fisher
"THAT the Board approve a sponsorship of $5,000 to Lakeridge Health Foundation 2019 Golf Classic; and

THAT the monies be paid from the Unclaimed Money and Property Fund."
Carried. M063-19

Moved by: Bobbie Drew Seconded by: Garry Cubitt
"THAT the Board approve a sponsorship of $4,500 to the Regional Chair's Classic in Memory of Roger Anderson; and

THAT the monies be paid from the Unclaimed Money and Property Fund."
Carried. M064-19

Moved by: Bobbie Drew Seconded by: Rose Rockbrune
"THAT the Board approve a sponsorship of $2,000 to the 2019 OAPSB Spring Conference; and

THAT the monies be paid from the Board's operating budget."
Carried. M065-19

Letters of Appreciation

Moved by: Garry Cubitt Seconded by: Karen Fisher
"THAT the letters of appreciation be received for information."
Carried. M066-19

General Information

Moved by: Rose Rockbrune Seconded by: Karen Fisher
"THAT the correspondence from the Municipality of Clarington regarding the Business Plan Consultation be received for information."
Carried. M067-19

Chief Martin confirmed that the Service did participate with the survey on improvements on constable selection system.

Moved by: Rose Rockbrune Seconded by: Karen Fisher
"THAT the All Chiefs Memo –dated January 18, 2019 regarding the Constable Selection System Survey and Data be received for information."
Carried. M068-19

Moved by: John Henry Seconded by: Bobbie Drew
"THAT the correspondence from the Independent Street Checks Review be received for information."
Carried. M069-19

Moved by: Garry Cubitt Seconded by: Karen Fisher
"THAT the letter from OCPC regarding the Preliminary Review – Durham Regional Police Service and Board be received for information; and

THAT the Board is to send a letter requesting for a copy of the complaint."
Carried. M070-19

Other Business

Chair Ashe asked if there was any update with regard to the purchase of property investigation in Oshawa, as discussed at the January meeting. Chief Martin advised he would address the matter In Camera.

Recessed at: 10:10 a.m.
Reconvened at: 10:20 a.m.

Moved by: Garry Cubitt Seconded by: Karen Fish
"THAT we move in-camera."
Carried. M071-19

Moved by: Bobbie Drew Seconded by: Rose Rockbrune
"THAT we rise from in-camera."
Carried. M084-19

Adjournment

Moved by: Karen Fisher Seconded by: Garry Cubitt
"THAT the Board ratify all actions taken in-camera."
Carried. M085-19

Moved by: Bobbie Drew Seconded by: Rose Rockbrune
"THAT the Board ratify all actions of today's date."
Carried. M086-19

Moved by: Bobbie Drew Seconded by: Rose Rockbrune
"THAT the meeting be adjourned."
Carried. M087-19

The meeting adjourned at approximately 11:30 a.m.

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Kevin Ashe, Chair