

Policy Type: **Executive Limitations**



Policy Title: **Fees and Charges**

Policy Statement

The Board is committed to ensuring that services delivered by the Durham Regional Police Service adhere to the standard of excellence. Certain services outside the scope of routine service may be provided on a cost-recovery basis, in accordance with the *Municipal Act*, and in such circumstances, the rates charged will enable the Service to meet the standard of excellence while not compromising its ability to provide community safety services to the entire Region of Durham.

Policy Application

The below schedule outlines the fees and charges that shall be applied by the Durham Regional Police Service.

	Description	Unit	Rate (Including HST if applicable)	Minimum Charge \$	Effective Date
1	Destruction of Fingerprints & Photos	Per Request	\$ 68.25	N/A	January 1, 2025
2	Police Record Checks Employment	Per Request	\$ 57.75	N/A	January 1, 2025
3	Police Record Checks Volunteer	Per Request	\$ 21.00	N/A	January 1, 2025
4	RCMP Finger Print Fee	Per Request	\$ 25.00	N/A	January 1, 2025
5	Incident & Motor Vehicle Collision Requests Level 1	Per Request	\$ 38.58	N/A	January 1, 2025
6	Incident & Motor Vehicle Collision Requests Level 2	Per Request	\$ 66.15	N/A	January 1, 2025

7	Body Worn Camera Request	Per Request	\$ 75.00	N/A	January 1, 2025
8	Local Police Records Check process	Per Request	\$ 100.00	N/A	January 1, 2025
9	Reconsideration Request (EDA)	Per Request	\$ 25.00	N/A	January 1, 2025
10	Field Notes & Sketch Level 2 Investigation	Per Request	\$ 226.00	N/A	January 1, 2025
11	Field Notes & Sketch Level 3/4 Investigation	Per Request	\$ 339.00	N/A	January 1, 2025
12	Reconstruction Report Level 3 Investigation	Per Request	\$ 904.00	N/A	January 1, 2025
13	Reconstruction Report Level 4 Investigation	Per Request	\$ 1,500.00	N/A	January 1, 2025
14	Executive Summary Report - Collision	Per Request	\$ 300.00	N/A	January 1, 2025
15	FOI Application Fee	Per Request	\$ 5.00	N/A	January 1, 2025
16	FOI Fee Recovery - Documents	Per Page	\$ 0.20	N/A	January 1, 2025
17	FOI Fee Recovery - Shipping		Cost recovery	N/A	January 1, 2025
18	FOI Fee Recovery - Search & Preparation Time*	Per Hour	\$ 30.00	N/A	January 1, 2025
19	FOI Fee Recovery - Disc (CD, DVD, Other)	Per Disc	\$ 10.00	N/A	January 1, 2025
20	FOI Fee Recovery - Programming*	Per Hour	\$ 60.00	N/A	January 1, 2025
21	FOI Fee Recovery - Video & Audio Tapes	Per Tape	\$ 10.00	N/A	January 1, 2025
22	False Alarm Attendance	Per occurrence	\$ 197.75	N/A	January 1, 2025
23	False Alarm Cancellation	Per occurrence	\$ 113.00	N/A	January 1, 2025
24	False Alarm Attendance - No Service Agreement	Per occurrence	\$ 197.75	N/A	January 1, 2025

25	Additional Disclosure Tapes - Crown Office	Per occurrence	\$ 8.00	\$8.00	January 1, 2025
26	Standard Photocopying Charges	Per Page	\$ 0.28	\$0.25	January 1, 2025
27	Incident Photographs on Disc	Per Disc	\$ 22.00	\$19.47	January 1, 2025
28	Digital/Audio media on Disc	Flat Rate	\$ 48.50	\$42.92	January 1, 2025
29	Photographs/Digital/Audio uploaded to evidence.com	Per request	\$ 32.43	\$28.70	January 1, 2025
30	Research & Redaction*	Per Hour	\$ 64.86	\$57.40	January 1, 2025
31	Prisoner Escort - charge to Crown Attorney	Per Return	Cost recovery	N/A	January 1, 2025
32	Officer Interview - Constable (Overtime rate)*	Per Hour	\$ 136.84	N/A	January 1, 2025
33	Officer Interview - Sergeant (Overtime rate)*	Per Hour	\$ 154.25	N/A	January 1, 2025
34	Pay Duty - Constable Rate*	Per Hour	\$ 90.40	N/A	January 1, 2025
35	Pay Duty - Sergeant Rate*	Per Hour	\$ 102.83	N/A	January 1, 2025
36	Pay Duty - Administration Fee		20%	N/A	January 1, 2025
37	Pay Duty - Vehicle Fee	Hourly	\$ 42.94	\$100.00	January 1, 2025
				(for the first 3 hrs)	
38	Pay Duty - Late Notice Request Fee* (Less than 24 hours' notice)	Per Request	\$ 64.86	\$ 57.40	January 1, 2025
	*Subject to change per Collective Agreement				January 1, 2025

Reporting

The fees and charges schedule will be reviewed annually and any changes will be brought forward to the Board for approval.