

Policy Type: **GOVERNANCE PROCESS**

Policy Title: **Compliance with the
Municipal Freedom of
Information and Protection of
Privacy Act**



Policy Statement

Transparency in how the police operate, to the limits possible, is critical to ensure that the public has trust that the police are exercising their powers fairly and judiciously. In its responsibility to represent the public interest, the Board is committed to upholding all provisions of the *Municipal Freedom of Information and Protection of Privacy Act* so as to support the maintenance of that trust which will lead to higher levels of community safety.

Policy Application

In this policy:

- (a) “Act” means the *Municipal Freedom of Information and Protection of Privacy Act, 1989, Chapter 63*, and amendments thereto.
- (b) “Board” means the Regional Municipality of Durham Police Service Board and shall be composed of such members appointed under Part III of the *Act*.
- (c) “Chair” means the Chair of the Durham Regional Police Service Board.
- (d) “Chief of Police” means the Chief of Police of the Durham Regional Police Service.

1. DESIGNATION OF HEAD OF INSTITUTION

1.1 Pursuant to Section 3(2) of the *Act*, the Chair of the Durham Regional Police Service Board is designated as Head for the purposes of the *Act*.

2. DELEGATION OF POWERS

2.1 Pursuant to Subsection 49(1) of the Act, the Chair of the Durham Regional Police Service Board delegates the power and duties vested in the head under the Act to the Chief of Police with respect to all records under the control of the Chief of Police.

3. ADMINISTRATION

3.1 The Chief of Police shall develop and implement written procedures to comply with the requirements of the *Municipal Freedom of Information and Protection of Privacy Act* including a provision to ensure that the right of access to information under the control of the Service, complies with principles that information be available to the public.

Reporting

1. The Chief of Police shall make an annual statistical report to the Board on Freedom of Information activities, which shall appear on the public agenda.
2. The annual report shall include comparative data for the same time period in the immediate preceding calendar year, and shall contain all information required to be included under the Act.